

WOODLAND CITY COUNCIL MINUTES
Monday, July 11, 2005
6:00 p.m.

CALL TO ORDER: Mayor Stark called the meeting to order at 6:15 p.m.

EXECUTIVE CLOSED SESSION REGARDING NEWELL V. CITY OF WOODLAND

Attorney Kim Kozar stated that according to MN. State Statute 13D.05 Subd. 3 (b) the Council will go into closed executive session for attorney/client privilege to discuss settlement and litigation strategy regarding Newell v. City of Woodland. Councilmember Doak moved to adjourn to executive closed session. Councilmember Jilek seconded. Motion carried 4-0.

Councilmember Evenstad enters at 6:25 p.m.

Councilmember Jilek moved to adjourn the executive closed session at 7:10 p.m.
Councilmember Doak seconded. Motion carried 5-0.

Mayor Stark reconvened the Regular Council meeting at 7:15 p.m.

REGULAR COUNCIL MEETING

Present: Jean Stark, Jim Doak, Mark Evenstad, Michael Jilek and Steve Hornig
Staff: Police Chief Virgil Gustafson, City Treasurer Grace Norris, City
Administrator Dana Young

MINUTES of June 9, 2005 and June 30, 2005

Councilmember Doak moved to approve the minutes of June 9 and 30, 2005 as submitted.
Councilmember Evenstad seconded. Motion carried 5-0.

NEW BUSINESS

- A. Preliminary 2006 Budget Review – Administrator Young presented a review of the 2006 General Fund Budget. He stated that this is a preliminary budget only and further fine-tuning of the budget will be held at both the August and September Council meetings. He stated that the final property tax levy will have to be adopted at the September Council meeting.
- B. Discuss Deephaven/Woodland Contract for Services – Mayor Stark stated that she had talked with Administrator Young after former City Clerk Sandy Langley had resigned from the City of Deephaven about the possibility of negotiating with both Deephaven and Wayzata on the provision of clerical services. She added that they were not interested in negotiating police services and proposed that they would remain with Deephaven.

Administrator Young provided a brief review of the proposed 2006 contract that included a 3% increase in the cost of police services from \$85,736 in 2005 to \$88,308 in 2006; a 3% increase in Zoning Coordinator services from \$26.48 per hour in 2005 to \$27.27 per hour in 2006; and a 3% increase in the hourly cost for public work labor and vehicle usage, if requested. He stated that Building Permit services would remain at the current rate formula.

Administrator Young stated that the most significant change in the 2006 Contract proposal is with Clerical services. He stated that the cost of providing a full time City Clerk for Woodland would be too costly a proposition for both Woodland and Deephaven. He stated that the City of Deephaven proposes to hire Shelly Souers, who had served as Woodland City Clerk for a ten year period prior to 2001, to work specifically as the Woodland City Clerk for eight hours per day from Tuesday through Thursday at an annual cost of \$28,000. He stated that the remaining Deephaven staff would provide on-going phone, permit and license assistance to Woodland residents, at no additional cost, on Mondays and Fridays. Further discussion was held on the possibility of discarding the rate formula for Building Permit services and replacing it with actual fixed costs for providing this service. Mayor Stark stated that further discussion on the Deephaven/Woodland Contract for Services would be held after obtaining a proposal from the City of Wayzata.

MAYOR'S REPORT

Discussion was held regarding a letter received from Kathy Murphy, 3200 Robinson's Bay Road, requesting that the City Council adopt an ordinance limiting motors on Lake Marion to electric motors only. Discussion was held on whether the City should be involved in legislating activity on a private lake that had no public access and whether the matter could be more effectively resolved through the use of private deed covenants. Mayor Stark asked Councilmember Hornig to contact Kathy Murphy to obtain more information on her specific concerns regarding the use of motors on Lake Marion.

COUNCIL REPORTS

Public Safety & Finance – Councilmember Evenstad confirmed that the City had received a \$20.00 refund from the bank for erroneously applied bank charges. Further discussion was held regarding other minor discrepancies in the bank statements provided by the 4M Fund.

Roads & Signs – Councilmember Doak stated that the stop signs have been relocated and the bushes trimmed at the intersection of Maplewood Road and Maplewood Circle East, the brush has been trimmed on Gail Road and the cottonwood tree on Breezy Point Road and other trees damaged during the past storms have been removed. He reported that the Newell's are planning to undertake the stone arch planting project next week and that he had met with Peter Davis to discuss his ideas on improving the water quality of Shaver's Lake.

Web Site & Deer Management – Councilmember Jilek stated that he is beginning to see increased activity on the City's web page and that the City will have to approve the annual DNR Deer Management Permit in September.

Ordinances – Councilmember Hornig had nothing to report regarding City ordinances.

Public Safety – Police Chief Gustafson provided a brief update on the status of Chris Sigfrid and added that a meeting will be held on September 6th or 7th at the site to determine the appropriate amount of wetland to be restored. Councilmember Doak asked the Chief which of his officers have been assigned to Woodland? Chief Gustafson stated that Police Officer Matt Carns has been assigned to Woodland.

TREASURER'S REPORT

Councilmember Evenstad requested that the Treasurer's Report be tabled until the bank statements have been received.

ACCOUNTS PAYABLE

Councilmember Doak moved to approve the verified accounts in the amount of \$17,497.94 dated July 11, 2005. Councilmember Evenstad seconded. Motion carried. 5-0.

ADJOURNMENT

Councilmember Doak moved to adjourn the meeting at 8:45 p.m. Councilmember Evenstad seconded. Motion carried 5-0.

Respectfully submitted,

Dana H. Young, City Administrator