

## **CITY OF WOODLAND CONSTRUCTION MANAGEMENT ORDINANCE**

900.24 Construction Site Management. The purpose of these requirements is to ensure preparation and implementation of construction site management plans in order to limit the impact of construction on the immediate neighborhood.

Subd 1. General Regulations. All residential and commercial construction sites shall comply with the following:

- (a) Prior to issuance of a building permit, the applicant will be required to provide proof that they have contacted all adjacent property owners within five hundred (500) feet of the applicant's property to make them familiar with the proposed construction and to provide them with contact information for the applicant.
- (b) Construction activity, as defined in Section 415.01, Subd. 2, and 900.02, Subd. 10 and commercial property maintenance activity as defined in Section 415.01, Subd. 3, and 900.02, Subd. 11, at any time other than the hours of 7:00 a.m. to 6:00 p.m. on weekdays and 9:00 a.m. to 6:00 p.m. on Saturdays and no such activity is permitted on Sundays or on the following public holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Noise from equipment used during the removal of snow and generators and equipment used during power outages or other emergencies shall be exempt from the restrictions under this subsection.
- (c) The applicant shall submit a Construction Site Management Plan as outlined in Subdivision 2 of this Section.
- (d) Onsite parking of construction vehicles and equipment will be provided to the extent feasible. If street parking is necessary, it must be done in coordination with the city. Parking will be limited to only those zones designated by city resolution.
- (e) All equipment shall be stored within the confines of the construction site. If necessary, a property line fence will be required to ensure that no construction vehicles, materials or other debris encroaches onto adjacent properties.
- (f) A functioning toilet and a minimum of one dumpster are required on the site prior to commencement of construction activity. These are to be considerately placed in relation to adjacent properties.
- (g) Daily site clean up of debris and garbage is required.
- (h) Weekly street cleaning is required to remove all dirt, mud and debris from public streets. City staff will monitor the condition of public streets and may require more frequent street cleaning.

Subd 2. Construction Site Management Plan. The Construction Site Management Plan is a stand-alone document and shall include the following:

- (a) A site plan showing:
  - (1) Site address.
  - (2) Names, addresses and telephone numbers of persons responsible for preparing the construction site management plan.
  - (3) Site property lines.
  - (4) Location of proposed buildings and structures on site.
  - (5) Identification and location of all significant natural boundaries/buffers to neighboring properties.
  - (6) All property line fencing and erosion control fencing.
  - (7) Location of soil stockpiling.
  - (8) Locations of the temporary toilet, if required, and dumpster.
  - (9) Site entrance and on-site parking areas, and/or proposed street parking plan.
  
- (b) A document requiring:
  - (1) A statement that all garbage/debris on the site will be picked up daily.
  - (2) A statement that the street will be swept clean once per week, and that the applicant will endeavor to have sweeping take place on Friday, so the street is clean for the weekend.
  - (3) A statement that the applicant has communicated with adjacent property owners that the project will be commencing and have provided them with contact information.
  
- (c) Waiver. Specific provisions of this ordinance may be waived by City Staff based on the scope and duration of the specific construction project.
  
- (d) Notification and Inspection. The applicant or its authorized agent shall notify the City on completing the installation of all property line and silt fencing. The applicant shall not proceed with site activity until the City has been notified and allowed two full business days to inspect the site and, as necessary, confer with applicant.