



**City of Woodland**  
 20225 Cottagewood Road  
 Deephaven, MN 55391  
 Ph: 952-474-4755  
 Fax: 952-474-1274  
[www.cityofwoodlandmn.org](http://www.cityofwoodlandmn.org)

SITE ADDRESS: \_\_\_\_\_ DATE \_\_\_\_\_  
 PROPERTY OWNER: \_\_\_\_\_  
 GENERAL CONTRACTOR: \_\_\_\_\_  
 PERMIT # \_\_\_\_\_

Demolition of a structure cannot begin until a permit has been obtained and disconnects have been verified by the proper authority. The permit fee is based on valuation or cost of demolition.

**DEMOLITION CHECKLIST**

The following list must be signed and dated by the general contractor or their representative to indicate that the regulating authorities have been notified. This form must be returned to the City Offices prior to Demolition.

- The demolition requirements have been provided as an attachment to this checklist. Along with construction hours and road restrictions.

**2 Copies of recent Certified Survey**

Two copies of a recent certified survey. Section 700.04 of the city code requires a certificate of survey, prepared by a registered land surveyor, for every application for the construction of any structure in the City of Woodland. The certified surveys must show all the property lines, required setbacks, the location of all existing and proposed structures, the existing and proposed grades at the foundation, the finished grades of all existing and proposed structures, the delineation of all wetlands, the OHWL of all lakes, all existing and proposed contours shown at two foot intervals and the existing and proposed drainage on the property including volume and rate of flow.

City Zoning Administrator  
 952-474-4755

\_\_\_\_\_  
 City Zoning Administrator

**Gopher State One-Call**

# 651- 454-0002

\_\_\_\_\_  
 contractor or representative

**Electrical disconnect**

Excel Energy 1-800-895-4999

\_\_\_\_\_  
 contractor or representative

**Natural gas disconnect**

CenterPoint Energy 612-372-4720

\_\_\_\_\_  
 contractor or representative

**City water disconnect**

City Hall 952-474-4755.

\_\_\_\_\_  
 Permit # - Date

**City sewer disconnect**

City Hall 952-474-4755.

\_\_\_\_\_  
 Permit # - Date

**Silt fence (as needed)**

City Zoning Administrator  
952-474-4755

\_\_\_\_\_  
City Zoning Administrator

(City Engineer and/or MCWD may need to also review)

**Tree Protection Plan  
Tree Removal Permit**

City Zoning Administrator  
952-474-4755

\_\_\_\_\_  
City Zoning Administrator

**Septic System plan & permit**

City Hall  
952-474-4755

\_\_\_\_\_  
City Clerk

Review of all plans by Metro West Inspections

**Return a signed copy of this checklist to the City Hall Building Department before demolition begins.**

## **WOODLAND DEMOLITION REQUIREMENTS**

- 1. Municipal Water meters and readers must be removed prior to demolition & returned to City Hall unless they are to be reused by the homeowner for new construction project on the same site.*
- 2. Water wells must be abandoned in accordance with the State Health Department regulations.*
- 3. Abandoned fuel oil and gas tanks must be removed by a state licensed contractor, a separate permit must be obtained for tank removal, contact the Fire Marshal for inspections. (612-490-7720 – City of Wayzata)*
- 4. Remove all construction debris. Following removal of the superstructure, a final inspection shall be completed by the inspector. The site shall be left clean and clear of all debris, with any excavation filled with earth level with the unaltered adjacent ground elevation (except when such excavation is to be used as part of a new building and such new building is under construction).*
- 5. City water service must be disconnected and properly capped at the curb stop.*
- 6. Sanitary sewer must be disconnected and capped at the property line or beyond demolition limits if the intent is to reuse.*
- 8. Provide safety fencing around excavations.*

9. *Silt fence must be in place before demolition begins. Storm drains must be protected to prevent silt or debris from entering drains and to protect neighboring properties..*
10. *Protection of trees must be provided before equipment arrives on site.*
11. *Septic systems must be abandoned per Minnesota Rules Chapter 7080. All septic tanks must be pumped, crushed and filled with native soils. A permit is required and an inspection is required by the septic inspector.*